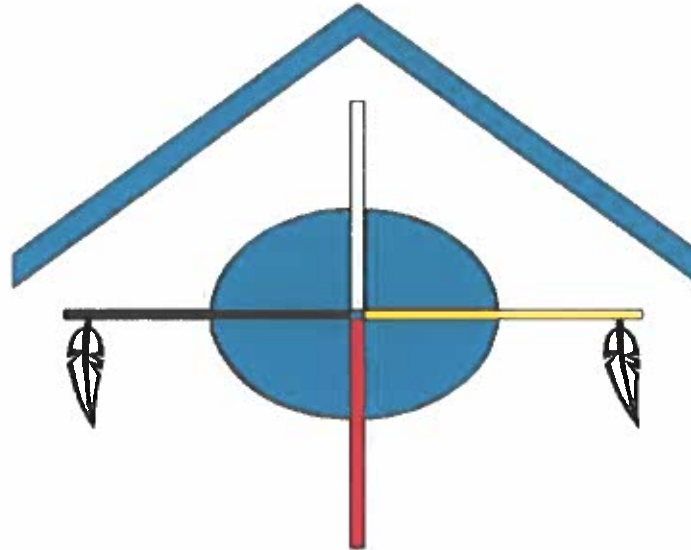


# TIMMINS NATIVE NON-PROFIT



## HOUSING CORPORATION

**101 Business Complex  
U145-38 Pine Street North  
Timmins, Ontario, P4N 6K6**

**Phone: 705-268-0222 Fax:705-264-9767**  
**[timminsnativehousing@gmail.com](mailto:timminsnativehousing@gmail.com)**

### FOR OFFICE USE ONLY

Applicant Name	Bedroom Count	Date Received
<b>Primary Applicant</b>	<input data-bbox="672 1560 855 1654" type="text"/> <b>Bedrooms</b>	
<b>Secondary Applicant</b>	<b>Initial Intake</b>	

## **NOTE TO APPLICANTS – Please read thoroughly**

### **Who is Eligible for Housing?**

To qualify for housing with Timmins Native NP Housing Corp you must meet the following criteria:

- At least 50% of all family members occupying a unit must be of Native ancestry. Proof is required
- Families must contain at least one dependent child and consist of either couples both of whom must be aged 18 years or more or single parent aged 18 years or more. A dependent child is a person under 18 years of age. Those attending learning institutions on a full-time basis and living at home are considered dependents, even if they over 18 years of age. A person who is the child of the applicant and who, while over 18 years of age, is considered dependent due to some medically documented disability will be considered a dependent child for the purposes of this program. (Definition of full time Attendance in school will be as follows: A student carrying the equivalent of three or more courses in a term is a full-time student. A student carrying less than the equivalent of three courses in a term is a part time student). Single parents must have, at minimum, shared custody of any child/children residing (50% of the time) with them (proof required). This criteria must be met throughout your entire tenancy. Meet the Housing Suitability and the National Occupancy Standards developed by CMHC, at all times
- All applicants must meet CMHC income guidelines
- All applicants must have an address in Timmins and have been a resident of Timmins for the previous six months
- Applicants who have outstanding arrears with Timmins Native NP Housing Corp., other social housing provider and/or past landlord, will not be accepted unless the outstanding arrears are paid in full.
- Applicants who are currently residing with another social housing provider will not be accepted. They would be welcome to re-apply if their housing situation changes.

***If and once you are granted a unit with Timmins Native NP Housing Corp. the criteria above must still be followed to remain qualified for a unit. Should you fail to meet any one of these criteria's while you are a tenant with TNNPHC, you can be evicted for no longer qualifying for housing***

### **Priority Housing and Waiting List**

Please note that Timmins Native NP Housing Corp. does not have any housing deemed as emergency housing. Our operating agreements with Canada Mortgage and Housing Corporation do not provide funding for units to be set aside for this type of housing. We therefore can't keep any of our homes set aside strictly for emergency use.

All eligible applicants for housing are registered on our data base. Applicants are contacted at the addresses and/or phone numbers that they provide on their application. It is the responsibility of the applicant to provide us with any changes or updates to their applications. Applicants are served according to their date of application. We do not "bump" any applicant to the front of the waiting list. Also, it is policy set out by the Board of Directors that nobody is to be informed of where they are on the waiting list. The average waiting time for 3-bedroom units is 1.5 to 2.5 years and for the 2-4 bedrooms, 4-5 years. Please note that this is an average, which means that it could be a shorter or longer waiting time period. Never can an accurate waiting time be given.

**NOTE: When applying for housing, Timmins Native Non-Profit Housing Corp. requires a copy of the following documents (for each member of your household):**

- Status Cards                       latest income tax returns/assessments
- Latest income statements showing your gross income (paystubs, UI summary, O.W. Stubs, etc.)
- All other total household income (i.e., child support, alimony, etc.)

**1. Applicant**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

Box #: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternate Contact: \_\_\_\_\_

SIN #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mobility Impaired?: \_\_\_\_\_

**2. Co-Applicant**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

SIN #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mobility Impaired?: \_\_\_\_\_

**3. Other family members to reside in accommodation applied for:**

FULL NAME	AGE	DATE OF BIRTH	SEX	RELATIONSHIP	EMPLOYED

**4. Income Source (do not include Child Tax Benefit)-Gross Monthly Income (before deductions:**

Source Of Income	Applicant	Co-Applicant	Other Member	Other Member
Employment	\$	\$	\$	\$
Municipal Welfare	\$	\$	\$	\$
Ontario Disability	\$	\$	\$	\$
Provincial Family Benefits	\$	\$	\$	\$
Pension Benefits	\$	\$	\$	\$
Other	\$	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$	\$

If your family is a recipient of Ontario Works and/or Ontario Disability, please complete the following information:

Type of Benefits: \_\_\_\_\_ Worker: \_\_\_\_\_

Worker #: \_\_\_\_\_ Phone Extension: \_\_\_\_\_

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### 5. Employment of Applicant

Occupation: \_\_\_\_\_ Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Full time: \_\_\_\_\_ Part time: \_\_\_\_\_

Comments: \_\_\_\_\_

### Employment of Co-Applicant

Occupation: \_\_\_\_\_ Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Length of Employment: \_\_\_\_\_ Full time: \_\_\_\_\_ Part time: \_\_\_\_\_

Comments: \_\_\_\_\_

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### 6. Assets

TYPE	VALUE
Bank Balance	\$
Mortgage	\$
Stock	\$
Bonds	\$
Other: _____	\$
Rent for Band Housing	\$
TOTAL	\$

Do you presently own property? \_\_\_\_\_ Type: \_\_\_\_\_ Approx. Value: \_\_\_\_\_

Do you have an automobile? \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Do you own interest in a business? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Do you own band housing on your reserve? \_\_\_\_\_  
 If so, are you renting it out? \_\_\_\_\_  
 How much money are you receiving in monthly rent? \$ \_\_\_\_\_

**7. Present Location of Family Members**

Do all members listed on the application reside in your present accommodations? \_\_\_\_\_

If no, please give address and reason for separation: \_\_\_\_\_  
 \_\_\_\_\_

Will the members of your family, listed on the application form, be coming to live with you once you obtain a unit from Timmins Native Non-Profit Housing Corp? \_\_\_\_\_

**8. Present Accommodations of Family**

Type of Accommodations presently lived in:

Room: \_\_\_\_\_ Apt. \_\_\_\_\_ House: \_\_\_\_\_ Other: \_\_\_\_\_

Condition of present accommodation? \_\_\_\_\_  
 \_\_\_\_\_

# of Bedroom(s): \_\_\_\_\_ Do you have a lease? \_\_\_\_\_ Lease Expiry Date: \_\_\_\_\_

Cost of Present Accommodation

EXPENSES	PER WEEK	PER MONTH
Rent	\$ _____	\$ _____
Heat	\$ _____	\$ _____
Hydro	\$ _____	\$ _____
Water	\$ _____	\$ _____
Child Care	\$ _____	\$ _____
	\$ _____	\$ _____

Present Landlord's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Present Landlord's Address: \_\_\_\_\_

How long have you lived at your current address? \_\_\_\_\_

List your last 3 landlord references, complete with dates, address, and name of landlord

LANDLORD NAME	PHONE NUMBER	ADDRESS (YOU RESIDED AT)	FROM	TO

**9. Previous Application (i.e., applicant, spouse, or any other member)**

Have you or your spouse previously applied for subsidized rental accommodation with Timmins Native NP Housing Corp? \_\_\_\_\_

If yes, what was the name that was used on the application? \_\_\_\_\_

Have you or your spouse previously resided in subsidized rental accommodation in Ontario? \_\_\_\_\_ Name of the Agency? \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

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**10. Contact Person/Interpreter**

Person to contact in your absence, to act as an interpreter and/or in case of emergency

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

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**11. Confirmation of Native Status**

I confirm that at least one half (50%) of the occupants of my unit are of Native Ancestry. I am aware that I must provide proof of status or Native ancestry upon request

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

All the information provided in this Housing Application is true to my best knowledge and belief and no information required to be given has been concealed or omitted.

I understand that if any rental accommodations are provided to me by Timmins Native NP Housing Corp., the said accommodation will be occupied only by myself and those members of my family whom I listed in Section 3 of this application.

I understand that I have the responsibility to inform the office of Timmins Native NP Housing Corp. of any changes to be made to my application (i.e., change of address, phone number, etc.) to not interfere with any chances of receiving a unit. I confirm that I read and understand page 1 (Note to Applicants) of this application.

I hereby authorize Timmins Native N.P. Housing Corp., to make all inquiries necessary to verify the accuracy of this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Co-Applicant

Date: \_\_\_\_\_

# Timmins Native N.P. Housing Corporation

## Acknowledgement of Policies and Guidelines for qualifying for and maintaining housing

I (We) acknowledge that in order to qualify for housing and if granted a unit with TNNPHC that I (We) must meet the following criteria:

- At least 50% of all family members occupying a unit must be of Native Ancestry. Proof is required
- Families must contain at least one dependent child and consist of either couples both of whom must be aged 18 years or more or single parent aged 18 years or more. A dependent child is a person under 18 years of age. Those attending learning institutions on a full-time basis and living at home are considered dependants, even if they over 18 years of age. A person who is the child of the applicant and who, while over 18 years of age, is considered dependant due to some medically documented disability will be considered a dependent child for the purposes of this program. (Definition of full time Attendance in school will be as follows: A student carrying the equivalent of three or more courses in a term is a full-time student. A student carrying less than the equivalent of three courses in a term is a part time student). Single parents must have, at minimum, shared custody of any child/children residing (50% of the time) with them (proof required). This criteria must be met throughout your entire tenancy.
- All applicants must meet CMHC income guidelines as set out below:  
2 bedrooms -applicant(s) cannot make more than \$41,500.00 gross annual household income  
3 bedroom-applicant(s) cannot make more than \$51,500.00 gross annual household income  
4 bedroom-applicant(s) cannot make more than \$55,500.00 gross annual household income
- All applicants must have an address in Timmins and have been a resident of Timmins for the previous 6 months
- Applicants who have outstanding arrears with Timmins Native NP Housing Corp, any other social housing provider and/or past landlord, will not be accepted unless the outstanding arrears are paid in full.
- Applicants who are currently residing with another social housing provider will not be accepted. They would be welcome to re-apply if their housing situation changes.

I (We) acknowledge and understand that if I (We) are granted a unit with Timmins Native NP Housing Corp. the criteria above must always be met in order for them to remain qualified for a unit and understand the importance of this.

I (We) also acknowledge and understand that Timmins Native NP Housing Corporation does not have any emergency housing and at no such time will emergency housing be granted to myself (us).

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Co-Applicant

Date: \_\_\_\_\_

***U145-38 Pine Street South, Timmins, Ontario, P4N 6K6***

***Phone: 705-268-0222***

***Fax: 705-264-9767***

***Email: [timminsnativehousing@gmail.com](mailto:timminsnativehousing@gmail.com)***

***[www.timminsnativehousing.com](http://www.timminsnativehousing.com)***

**Timmins Native Non-Profit Housing Corporation  
Credit Release Form**

I/We certify that all the information contained in the attached application is true and includes a complete representation of all material facts as of this date. In addition, I/We give permission to Timmins Native Non-Profit Housing Corporation and/or its representatives of staff to request and receive information required to verify employment, depository accounts and credit history. This includes permission to run credit check reports and obtain all the information necessary to complete the application for service requested

**Applicant**

**Co-Applicant**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name (first last)

\_\_\_\_\_  
Print Name (first last)

\_\_\_\_\_  
Social Security #

\_\_\_\_\_  
Social Security #

\_\_\_\_\_  
Date of Birth MM/DD/YYYY

\_\_\_\_\_  
Date of Birth MM/DD/YYYY

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Province/Postal Code

\_\_\_\_\_  
City/Province/Postal Code

\_\_\_\_\_  
Mailing Address if Different

\_\_\_\_\_  
Mailing Address if Different

\_\_\_\_\_  
City/Province/Postal Code

\_\_\_\_\_  
City/Province/Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Driver's License Number



**CONSENT FORM FOR COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION**

**Personal Information Protection and Electronic Documents Act**

**What is "Personal Information?"**

Personal information includes any factual or subjective information, recorded or not, about an identifiable individual.

This includes information in any form such as:

- Age, name, ID numbers, income, assets, household composition, residency status, rent payment record, etc.;
- Opinions, evaluations, comments, social status or disciplinary actions; and
- Employee files, credit records, loan records, medical records, existence of a dispute between a landlord and tenant, intentions (for example, to acquire goods and services, or change jobs).

Personal information does not include the name, title, business address, or telephone number of an employee of an organization.

**Collection and Use of Your Personal Information**

The **Timmins Native Non Profit Housing Corporation** will collect, retain and use the personal information provide by you in this form and its attachments for the following purposes:

- Considering your application for tenancy;
- Verifying the information that you have provided in your application and its attachments relating to the administration and processing of your application for tenancy
- Meeting legal and regulatory requirements arising out of or relating to your application and/or housing requirement
- For the use of Timmins Native Non Profit Housing Corporation auditor to verify our records
- For the purpose of contacting necessary services or your next of kin in case of emergency

**Disclosure of Your Personal Information**

The **Timmins Native Non Profit Housing Corporation** will disclose the personal information provided by you in this form to the following parties for the purposes described above:

- To any social agency providing any form of assistance to you, or other government subsidy under the *Ontario Works Act, 1997*, the *Ontario Disability Support Program Act, 1997*, or any government department responsible for social housing programs under the *Social Housing Reform Act*, or the Timmins Native Non Profit Housing Corp. operating agreement;
- To the agencies Kunuwanimano Child and Family Services and/or Northeastern Ontario Family and Children's Services and/or any other agency operating under the *Child, Youth and Family Services Act* for the sole purpose of verifying current family and/or custody situations
- To the Government of Canada, a department, ministry or agency of it, without further notice to me if the information is necessary for the purpose of administering or enforcing the *Income Tax Act (Canada)* or the *Immigration Act*;
- To any agent working on behalf of Timmins Native Non Profit Housing Corporation for the purposes of complying with the *Social Housing Reform Act*;
- To relevant agencies or next of kin in case of emergency; and
- To a third party in connection with potential or actual sale, reorganization, merger, consolidation or disposition of the business of the Timmins Native Non Profit Housing Corporation;

**Consent**

I authorise and agree that the **Timmins Native Non Profit Housing Corporation** may collect, use and disclose the personal information that I have provided in this form and its attachments as described above. I understand and acknowledge that, in addition to the foregoing, the **Timmins Native Non Profit Housing Corporation** will also collect, use and disclose my personal information as required or permitted by law.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Print)

**\*\*\* This form will be valid from the date of signature (signed above) until the end of tenancy. To be signed by all household members living in the unit who are sixteen years and older\*\*\***