

TIMMINS NATIVE NON-PROFIT HOUSING CORPORATION

101 Business Complex, U145-38 Pine Street North, Timmins, Ontario, P4N 6K6, 705-268-0222

CONSENT FORM FOR COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

Personal Information Protection and Electronic Documents Act

What is "Personal Information?"

Personal information includes any factual or subjective information, recorded or not, about an identifiable individual.

This includes information in any form such as:

- Age, name, ID numbers, income, assets, household composition, residency status, rent payment record, etc.;
Opinions, evaluations, comments, social status or disciplinary actions; and
Employee files, credit records, loan records, medical records, existence of a dispute between a landlord and tenant, intentions (for example, to acquire goods and services, or change jobs).

Personal information does not include the name, title, business address, or telephone number of an employee of an organization.

Collection and Use of Your Personal Information

The Timmins Native Non Profit Housing Corporation will collect, retain and use the personal information provide by you in this form and its attachments for the following purposes:

- Considering your application for tenancy;
Verifying the information that you have provided in your application and its attachments relating to the administration and processing of your application for tenancy
Meeting legal and regulatory requirements arising out of or relating to your application and/or housing requirement
For the use of Timmins Native Non Profit Housing Corporation auditor to verify our records
For the purpose of contacting necessary services or your next of kin in case of emergency

Disclosure of Your Personal Information

The Timmins Native Non Profit Housing Corporation will disclose the personal information provided by you in this form to the following parties for the purposes described above:

- To any social agency providing any form of assistance to you, or other government subsidy under the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, or any government department responsible for social housing programs under the Social Housing Reform Act, or the Timmins Native Non Profit Housing Corp. operating agreement;
To the agencies Kuuwanimano Child and Family Services and/or Northeastern Ontario Family and Children's Services and/or any other agency operating under the Child, Youth and Family Services Act for the sole purpose of verifying current family and/or custody situations
To the Government of Canada, a department, ministry or agency of it, without further notice to me if the information is necessary for the purpose of administering or enforcing the Income Tax Act (Canada) or the Immigration Act;
To any agent working on behalf of Timmins Native Non Profit Housing Corporation for the purposes of complying with the Social Housing Reform Act;
To relevant agencies or next of kin in case of emergency; and
To a third party in connection with potential or actual sale, reorganization, merger, consolidation or disposition of the business of the Timmins Native Non Profit Housing Corporation;

Consent

I authorise and agree that the Timmins Native Non Profit Housing Corporation may collect, use and disclose the personal information that I have provided in this form and its attachments as described above. I understand and acknowledge that, in addition to the foregoing, the Timmins Native Non Profit Housing Corporation will also collect, use and disclose my personal information as required or permitted by law.

Dated this _____ of _____, 20_____.

Signature

Signature

Name (Print)

Name (Print)

*** This form will be valid from the date of signature (signed above) until the end of tenancy. To be signed by all household members living in the unit who are sixteen years and older***